

	A	B	C	D	E	F	G	H	I
1	STRATEGIC COMMISSIONING BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3			13 September 2018						
4	Participatory Budgeting	Finance, Policy and Resources 19/4/16 - The Committee resolved to request officers to develop a Corporate Policy for participatory budgeting and report to this Committee.	At its meeting on 30 April 2018, the Committee noted that this item on the submission of a Participatory Budgeting Policy had been delayed to the Committee's meeting on 13 September 2018.	Neil Carnegie	Early Interventions and Community Empowerment	Customer	GD 7.1	D	Delayed to the meeting on 20 November 2018. The Council has committed to 1% of its budget by Participatory Budgeting by 2021 with a approximately £2.6m committed for 2018/19. Future allocations will be determined as part of the budget process. Participatory Budgeting ties in with the report on Strategic Commissioning Intentions and Approach to Future Engagement and Consultation both of which are to be considered by the Committee in November and the policy, if required, will be reported alongside these documents, at that time.
5	Aberdeen Performing Arts Business Plan Annual Report	To present the annual business plan for consideration.	A report is on the agenda.	Alison Watson	Commercial and Procurement	Commissioning	Purpose 1 and 7 and Remit 4.1 and 4.4		
6	Aberdeen Heat and Power Business Plan Annual Report	To present the annual business plan for consideration.		Alison Watson	Commercial and Procurement	Commissioning	Purpose 1 and 7 and Remit 4.1 and 4.4	R	Not a requirement for this ALEO - no annual funding arrangement in place.
7	Bon Accord Care Annual Report	To present Bon Accord Care's Annual report.	A report is on the agenda.	Alison Watson	Commercial and Procurement	Commissioning	Purpose 1 and 7 and Remit 4.1 and 4.4		

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8	Community Benefit Policy	To seek approval of the refreshed policy.		Craig Innes	Commercial and Procurement	Commissioning	GD 7.1	D	Delayed to the meeting on 20 November 2018. This report ties in with the reports on the Strategic Commissioning Intentions and the Approach to Future Engagement and Consultation which are to be considered by the Committee in November. This matter will be reported at that time to coincide with the relevant documents.
9	Aberdeen Sports Village Business Plan Annual Report	To present the annual business plan for consideration.	A report is on the agenda.	Alison Watson	Commercial and Procurement	Commissioning	Purpose 1 and 7 and Remit 4.1 and 4.4		
10	Sport Aberdeen Business Plan Annual Report	To present the annual business plan for consideration.	A report is on the agenda.	Alison Watson	Commercial and Procurement	Commissioning	Purpose 7 and Remit 4.1 and 4.4		
11	Strategic Commissioning Intentions	To report on the draft commissioning intentions and strategy, including the strategic allocation of resources.	This report was previously called Strategic Allocation of Resources	Frank McGhee	Commissioning	Commissioning	Purpose 5, 6 and 8 and Remit 2.2	D	Delayed to the meeting on 20 November 2018 to enable the results of the Population Needs Assessment to be considered and reflected in the commissioning intentions.

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2		To present the Population Needs Assessment for consideration.	The PNA is an iterative process and will be reported to SCC as and when required. The Committee on 30/14/18 agreed to instruct the Director of Commissioning to complete a population needs assessment in accordance with the Terms of Reference. The outcome of the assessment will be reported to the Committee in September 2018.	Anne McAteer	Business Intelligence and Performance Management	Commissioning	Remit 1.1 and 4.3	D	Delayed to the meeting on 20 November 2018 to enable the Population Needs Assessment to be tested at the Community Planning Event on 11 September 2018 and the finalised version will thereafter be submitted.
12	Population Needs Assessment								
13	Annual Outcome Improvement Report 2017/18	Provides an overview of progress in delivering the Local Outcome Improvement Plan 2016-26 in partnership with Community Planning Partners for the period April 2016 to March 2018 as required by the Community Empowerment (Scotland) Act 2015.	A report is on the agenda.	Guy Bergman	Business Intelligence and Performance Management	Commissioning	Remit 4.4		
14	Young Carers Service	At the Operational Delivery Committee in May 2018, it was agreed to instruct officers to bring back further detail to the Strategic Commissioning Committee in September 2018 of the resolution of the funding prioritisation and allocation process of the grant funding and proposals for the commissioning of additional services for young carers when confirmed.	A report is on the agenda.	Graeme Simpson	Integrated Children's and Family Services	Operations	Purpose 1 and 2 and remit 3.4		

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2	Best Way Forward for Sport in Aberdeen - Sport Aberdeen Contract	<p>Council on 6/3/18 agreed to 1. Instruct the Chief Officer – Commissioning & Procurement to bring forward an all options business case report to the September 2018 City Growth and Resource Committee on the best way forward for Sport in Aberdeen given the imminent contractual 10-year agreement with Sport Aberdeen is about to end. A report is on the agenda.</p> <p>Finance, Policy and Resources Committee 6/12/17- The Committee agreed to instruct the Head of Policy, Performance and Resources and Head of Commercial and Procurement Services to report back to the next meeting of the Committee with appropriate recommendations on adjusting and extending Sport Aberdeen's legal contract with a view to refocusing the partnership under a new 'Commissioning Framework Agreement'. A report is on the agenda.</p> <p>Finance, Policy and Resources Committee 6/12/17- The Committee agreed to request that the Head of Finance report back to the next meeting of the Committee setting out the options regarding the long term future viability of an organisation identified in the exempt report. A report is on the agenda.</p>	The Committee on 7 June 2018 agreed that both of the decisions of the Finance, Policy and Resources Committee 6/12/17 in respect of sport (as detailed in the column to the left) be reported alongside the report on the best way forward for Sport in Aberdeen to be submitted to the Committee in September 2018 as per the Council decision on 6/3/18.	Alison Watson	Commercial and Procurement	Commissioning	Purpose 1 and 7 and Remit 1.3		
18				Sandra Buthlay	Finance	Resources	Purpose 7		
19	City Centre Masterplan Project EN10: Union Terrace Gardens - Outline Design, Business Case, Development Costs and Procurement Strategy	Council on 15/3/17 agreed to instruct the Head of Economic Development to submit a report to the first available FP&R Committee with recommendations on the preferred contractor from the procurement exercise and the final costs of the scheme. At its meeting of 20 Sept 2017, the FP&R Committee agreed to transfer this item to the Council Business Statement.		Andrew Win	City Growth	City Growth	Remit 3.4	D	Following a request from a bidder, we are required to extend the tender period to allow the bidders to finalise their responses. This means that the final costs and preferred contractor won't be known until mid-October. Therefore, a multiple committee report will be presented to CPC on 14 November, SCC on 20 November and CG&R on 27 November 2018.

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20	New Schools Development Programme 2018	To seek approval of the estimated expenditure for procurement(s) to develop the programme.	Also to be reported to the Capital Programme Committee – 12 September 2018 and City Growth and Resources Committee on 18 September 2018 - on agenda will follow as an additional circulation.	Stephen Booth	Corporate Landlord	Resources	Purpose 1 and Remit 3.4		
21			20 November 2018						
22	Final Population Needs Assessment	To present the final Population Needs Assessment for consideration.	The PNA is an iterative process and will be reported to SCC as and when required.	Martin Murchie	Commissioning	Commissioning	Remit 1.1		
23	Planned and Co-ordinated Approach to Future Engagement and Consultation	The Committee on 7/6/18 agreed, amongst other things, to instruct the Director of Commissioning to undertake an audit and review of existing methods and activity of customer and citizen engagement and report back to the Committee with recommendations which:- <ul style="list-style-type: none"> proposed a planned and co-ordinated approach to future engagement and consultation, ensuring that this meets the needs of both the Council and customers and citizens; identified and spread best practice; demonstrated how this would inform future commissioning. 		Martin Murchie	Business Intelligence and Performance Management	Commissioning	Purpose 6 and Remit 1.4		
24	Risk Register (Commercial and Procurement and Business Intelligence and Performance)	To present the risk register.		Craig Innes/Martin Murchie	Commercial and Procurement and Business Intelligence and Performance	Resources	GD 7.4		
25	Procurement Business Cases	To seek approval of the estimated expenditure on the procurement business cases.		Craig Innes	Commercial and Procurement	Commissioning	Purpose 3 and remit 3.4		
26	Locality Plan Annual Reports	Provides an overview of progress in delivering the Locality Plans for the period April 2016 to March 2018		Martin Murchie	Business Intelligence and Performance Management	Commissioning	Remit 4.4		
27			29 January 2019						
28	Strategic Outcomes Framework	To present the proposed Strategic Outcomes Framework which is linked to the refresh of the Local Outcome Improvement Plan.		Frank McGhee	Commissioning	Commissioning	Remit 2.3		

